## MEMORANDUM

TO:

Betsy Moukawsher, Town Clerk

FROM:

Michael J. Murphy, Director of Planning and Development

DATE:

December 3, 2013

SUBJECT:

POCD Steering Committee Meeting Cancellation

The POCD Steering Committee has cancelled their regularly scheduled meeting on Thursday, December 19, 2013.

MJM/rms

cc:

Mark Oefinger